# YLN LIBRARY NETWORK MANAGER'S MONTHLY REPORT

October 2011

### LIBRARY NETWORK MANAGER'S LOWDOWN

October was a very exciting month. To start things off Chanel Wheeler has started working for the YLN and she has been a great addition. She was immediately put to work on fixing the AZCODI registration script which she repaired in a matter of hours. Then she really started working on the eLibrary modifications for the Symphony 3.4 upgrade as well as getting some training on the Symphony software. Her work has been exemplary and I am very pleased to have her onboard.

The ebrary upload was just completed after several months of back and forth between myself, ebrary and OCLC trying to get all the pieces to fit together right. Now EZProxy is working as it should and we have found a way to make the MARC records in the OPAC work somewhat well with three URLS in the MARC record. PCL, YC, and the YLN each have their own URL and patrons will have to determine which to click on. While not ideal it did get the job done. All that remains is to update VuFInd with the new bibliographic records and remove the old bibliographic records.

The AzCODI meeting in Lake Havasu was a success. About 40 SirsiDynix software users traveled to the meeting from all over the state. Some interesting things are coming from SirsiDynix including a pretty nifty Facebook application and some enhancements to WorkFlows. While some will become apparent in our upgrade to Symphony 3.4 others will not appear until the 3.4.1 upgrade. I did find out that the e-content management system is not only integrated in Enterprise it is also still in the development stage. So this new software will probably not be useable for some time.

A new Intergovernmental Agreement is still being researched. Some new case law may make it even more difficult to have an Intergovernmental Agreement in any form. Currently we are looking into creating a contract with each governing authority. This is still in the very early stages of research so there isn't much to report yet. The next monthly report should have a lot more information on the subject. I want to try to have something that people can take a look at by the end of the year.

Respectfully Submitted,

**Corey Christians** 

Library Network Manager



#### **PRIORITIZATION**

PRIORITY ONE: RESOLVE CURRENT HELPDESK REQUESTS

PROGRESS: ONGOING CURRENT STATUS:

Total Requests opened in October: 48
Total Requests closed in October: 39
Total Requests reopened in October: 6

Total Unresolved Requests opened in September: 15 (unanswered)/2 (answered or awaiting customer response)

Total Requests still open and unanswered: 78

Total Requests still open and awaiting customer response: 77

Oldest request: 10/19/2010

#### NARRATIVE:

A major issue that has been ongoing for months has potentially been resolved. Patrons were reporting not receiving proper notification for holds and overdues. There was a problem with some of the reports that would result in patron not getting notified for items that were overdue or holds that became available for pickup over the weekend. The problem should be resolved and proper notification should be taking place. Many thanks to Chanel for finding some real examples of the problem and discovering a solution.

PRIORITY TWO: REWRITE AND REVISE IGA

**PROGRESS: EXPLORATION** 

#### **CURRENT STATUS:**

Due to a new court decision it has been determined that two departments within the same agency cannot have the same legal counsel. In our case that means Yavapai County MIS and the Yavapai County Free Library District. Due to this new legal finding Michael Holmes, Barbara Kile, Dave Hunt, and myself are all trying to come up with a new kind of agreement that will encompass all public and private entities in the YLN and still maintain autonomy. A lot more will be forthcoming on this issue throughout and at the end of the month. My goal is to have some sort of agreement to be voted on at the next Management Committee meeting.

PRIORITY THREE: CONTINUE EBRARY INSTALLATION

PROGRESS: COMPLETE CURRENT STATUS:

EZProxy has been purchased and configured properly for use with Ebrary. This will ensure that those patrons that are accessing Ebrary Ebooks outside of the library can still get the materials they need simply by using their barcode number as they did with RPA. All of the Ebrary items have been loaded. The Vufind bibliographic database has also been reloaded to reflect the addition of the new records. All of YC and PCL ebrary records have been removed from the system to avoid duplication of results. This project is complete.



PRIORITY FOUR: RFID INSTALLATIONS

PROGRESS: YC, PCL, AND SOME YFL LIBRARIES INSTALLED

**CURRENT STATUS:** 

CVPL and CTW have RFID equipment that needs to be installed. YFL libraries continue to get their equipment put in place thanks to the efforts of Jim Lowman. The process will continue as soon as Scott Bruner and Vanessa Ward can determine a good installation date. I will also have to audit all of the current host entries in the database to ensure that we are not exceeding our license allotment and to make sure we have room for new purchases.

PRIORITY FIVE: DISCARDS/OCLC DELETIONS/OCLC UPDATES

PROGRESS: SOME

STATUS:

I have created a Network account with OCLC and have started communicating with them on the process for batch updating/deleting.

PRIORITY SIX: VUFIND IMPLEMENTATION

PROGRESS: ONGOING CURRENT STATUS:

The account issues reported in the previous monthly report have been resolved. Chanel and Tom are working on getting the other issues resolved. The bibliographic database on VuFind has been updated and should accurately reflect the Symphony Database as of early November. Hopefully the bib database will be updating automatically again soon. The VuFind project is getting back on track.

PRIORITY SEVEN: SYMPHONY UPGRADE

PROGRESS: ONGOING

Upgrade Date: December 18<sup>TH</sup> @ 6:00 PM

STATUS:

The test server has version 3.4 of Symphony on it. There are still some tests I would like to have take place regarding SIP to make sure the newest version of Symphony includes the changes we had them make to SIP so that we could use Circ-IT and AMH properly. I will conduct these tests the first part of November.

Chanel has been hard at work making adjustments to the test version of eLibrary to match the production layout of eLibrary. While some things are different by design the changes shouldn't be too alarming for the patrons. Once the changes are complete we will upgrade to the new version of Symphony on the production server. The eLibrary changes will be copied over after the upgrade is complete.

The total installation process could take several hours. I plan on conducting the upgrade the latter part of the month.

The Director's Station upgrade did not occur. It will happen this month as well.



PRIORITY EIGHT: SERVER DISENTANGLEMENT

PROGRESS: ONGOING

Server Move Date: December 8<sup>TH</sup>, 2011 @ 9:00 PM

STATUS:

KVM cables had to be purchased and delivered. Now that they have been received the server move can take

place.

#### **EXPAND TELEMESSAGE ACCESS**

PROGRESS: NONE

STATUS:

No progress has been made on this issue.

PRIORITY TEN: SIF UPLOADS

**PROGRESS: STALLED** 

STATUS:

No progress has been made on this issue.

#### **NEW PRIORITIES FOR NOVEMBER**

#### SYMPHONY MAINTENANCE AUDIT

#### RATIONALE:

I have to verify that we are getting properly billed from SirsiDynix. This means that I have to go through all of the items on the bill and compare them to the contract. I also have to make sure we are not paying for any services we have discontinued.



## PRIORITY ORDER FOR NOVEMBER

Priority One: Resolve Current Helpdesk Requests

Priority Two: Rewrite and Revise IGA

Priority Three: Symphony Maintenance Audit

Priority Four: RFID Installations

Priority Five: DISCARDS/OCLC Deletions/OCLC Updates

Priority Six: VuFind Implementation

Priority Seven: Symphony Upgrade

Priority Eight: Server Disentanglement

Priority Nine: Telemessage Access

Priority Ten: SIF uploads



## STATISTICS FOR OCTOBER 2011

### Holds

Holds - Octobe	er 2011				
Pickup Library	All	CANCELLED	EXPIRED	FILLED	EXP ONSHELF
All	29619		33	23885	
AJS	62	8		53	1
ASH	149	15		125	9
BAG	371	38		325	8
BCC	406	30		359	17
BMHS	62	16	2	37	7
CLA	71	6	3	62	
CON	449	53		373	23
COR	367	34		316	17
CRK	19	2		16	1
CTW	2510	322	4	2011	173
CVHS	32	5		26	1
CVPL	2045	177		1763	105
CVUSD	54	1		50	3
DHL	322	42		265	15
DIAL	18	8		9	1
ERU	187	13		161	13
GMMS	9	2		7	
JER	61			52	9
LES	8	2		5	1
MAY	355	40		292	23
MVS	13			10	3
ORME	25	4		19	2
PCL	269	27		223	19
PCT	12	4		7	1
PHS	142	20	1	98	23
PMH	37	13		24	
PPL	9065	1275	13	7115	662
PPLA	296	37		259	
PPLG	529	85		398	46
PVPL	5408	630	9	4172	597
SED	2519	282	1	2091	145
SEL	256	8		223	25
THS	23	5		18	
VBC	235	26		207	2
VER	1032	123		881	28
VOC	1004	112		859	33
WIL	133	14		105	14
WTS	115	39		71	5
YAR	381	24		339	18
YCP	439	32		356	51
YCV	120	9		95	16
YFL	9			8	1



### **T**RANSITS

IRANSITS																	
Items Transite	d by Libr	ary f	or Oct	ober 2	2011												
Item Library	All	AJS	ASH	BAG	BCC	BMHS	CLA	CON	COR	CRK	CTW	CVHS	CVPL	CVUSD	DHL	DIAL	ERU
All		53	129	318	379	40	54	352	344	18	1636	39	1641	53	269	11	163
AJS	2197			9							6		2		3		1
ASH	621				1			3	1		14	1	14		3		2
BAG	887	2	2		5		2	5	4		21		28		5		1
BCC	2327	1	4	8				2	11		34	1	31	1	4		4
BMHS	1062							2	1		10		1	2	1		1
CLA	1092		2	4	2			10	7		17		22	3	1		1
CON	781		2		3				1		15	1	17	2	1	1	1
COR	1474		2	2	3	1		2		1	12		20	1	3		
CRK	507			5	3			3	6		13		9				
CTW	14715	5	10	29	37	2	8	36	40	2			145	2	32		16
CVHS	209		1					2			2		3				
CVPL	7429	4	3	6	16	5	2	20	12	1	63	5		2	9	1	11
CVUSD	2192	2	1	8	1	2	1	2	1		8		14		3		
DHL	1055	1		5	8			5	6		29	2	34	1			1
DIAL	7																
ERU	1507		3		9		2	5	1		23	1	11		1		
GMMS	428			3	2			2	1		3		3	1	2		1
JER	902		1	1	5		2	6	9		27	2	14		4		1
LES	1686		1	7	1			1			4		13		3		1
MAY	1816		2	6	5	2	1	6	16		22	1	26		4		3
MVS	736			2							1						
ORME	240		2	3	2			5	1		8	1	6		1		
PCL	1083	1		2	8				2		19		10		1	1	2
PCT	4										1						
PHS	381			1	1	1		1	1		8	1	1	3			
PMH	667	1		1	2			1	1		2	1	2		1		1
PPL	41656	14	30	59	72	2	9	70	51	6	415	3	355	12	60	1	29
PPLG	717		2	2	5		1	1	7		18		19		3		1
PPLX	14						1				4						
PVPL	30360	15	22	55	69	14	10	50	71	4	272	4	347	12	45		36
SED	17948	5	14	47	48	6	8	45	34	3	230	3	201	3	37	3	11
SEL	1246		3	5	6	2	2	10	11	1	29	1	27		6		5
THS	2432			9	2						2		4	1	2		1
UNDEFINED	2					0					0	1					
VBC	172			1				1			2		2				
VER	4381	2	5	8	12		2	23	18		96		77	1	11		6
WIL	569		3	4	4		1	3	3		12		15	1	4		2
WTS	1365			5				1			2		2		2		1
YAR	1953		2	4	8		1	12	9		39	1	37		5	1	1
YAV	1													1			
YCP	3095		7	11	19	3		12	7		86	6	70	4	5	2	16
YCV	1484		5	6	20		1	5	11		67	2	59		7	1	6
YFL	6																T
YLN	1											1					



## Transits - Cont.

TRANSITS -		ansited by	/ Libra	arv fo	or Octo	ber 20	11										
Item Library	All	GMMS				MVS	ORME	PCL	РСТ	PHS	РМН	PPL	PPLA	PPLG	PVPL	SED	SEL
All		7	73	13	311	15	24	192	7	126	29	4598	264	424	2987	1524	166
AJS	2197					1						11	2		21	2	
ASH	621		3		7			4				39	6	6	20	9	2
BAG	887				4					15	1	59	5	3	47	15	1
ВСС	2327		1		11			2		1		86	8	4	80	27	6
BMHS	1062				1			2		1	1	21	1	1	12	3	
CLA	1092		1		6			1		1		91	3	10	43	28	
CON	781				3						1	42	4	3	37	13	1
COR	1474		1		3			4		1	1	45	1	3	31	12	
CRK	507				7			3	1	1		38	3	5	31	10	
CTW	14715	2	7	1	30	1	1	8		11	3	483	21	48	313	160	21
CVHS	209				1			1				10			6	1	1
CVPL	7429	1	5		11		1	6	1	6		199	5	12	143	57	4
CVUSD	2192		1					2		1	1	30			20	6	
DHL	1055				4					2		79	2	3	51	14	4
DIAL	7																
ERU	1507		1		8		2	4		1	1	86	1	3	45	29	2
GMMS	428		1			1		1			1	16			10	1	1
JER	902				4		1	2				68	6	2	39	22	5
LES	1686					2					1	22			15		
MAY	1816		1				1			1		71	2	5	58	14	3
MVS	736											1			4		
ORME	240				3			1		1		39	2	2	14	8	
PCL	1083		2		1				1	2		115			37	60	1
PCT	4									1					1		
PHS	381		1		2		1	5	1		1	37	1	1	17	6	
PMH	667						1					4			6	4	
PPL	41656	3	17	2	65	3	4	32		21	7		101	154	771	386	42
PPLG	717				3			1		2	1	92	2		41	14	
PPLX	14		1									4				1	
PVPL	30360	1	3	1	52	2	5	13		21	2	1020	41	49		240	28
SED	17948		8	9	31	3	4	33	1	14	5	733	22	44	412		15
SEL	1246				6			1				74	3	9	66	29	
THS	2432				1	1		1				6		1	10	1	
UNDEFINED	2							1							0	0	
VBC	172				2							11			4	2	
VER	4381		4		5		1	5		7	2	232	4	14	162	50	9
WIL	569		1		3					2		39	1	4	25	17	3
WTS	1365							1		1		7	2		8	2	
YAR	1953		1		7			2				103	3	10	63	27	4
YAV	1																
YCP	3095		4		12		1	33	2	9		343	5	9	201	161	7
YCV	1484		9		18	1	1	23		3		241	7	19	123	92	6
YFL	6											1				1	
YLN	1																



## Transits - Cont.

Items Transited				T	1	1	1	Table 1	1	lees	I	l
Item Library	All	THS	VBC	VER	voc	WIL	WTS	YAR	YCP	YCV	YFL	YLN
All		22	235	839	1517	114	71	332	302	91	14	2
AJS	2197			3	3		2	2				
ASH	621	1	7	7	8	2	1	1	6		0	
BAG	887		7	13	10	1		4	1		1	
BCC	2327	1	10	15	25	3	3	9	8	3	0	
BMHS	1062		2	2	6		1		1			
CLA	1092		3	13	15	1	1	4	9	1		
CON	781		7	7	9		1	3	4	1	0	
COR	1474		1	9	4		1	4	2	2	0	
CRK	507		1	10	5			3			0	
CTW	14715	3	18	83	105	6	9	34	20	10		
CVHS	209			3	2			1	1			
CVPL	7429	2	9	33	16	5	2	17	9	3		
CVUSD	2192		2	8	3		1	5				
DHL	1055		7	10	8		1	8	1	1	0	
DIAL	7											
ERU	1507		9	6	12	1		4	7	4		
GMMS	428			7	2			1	1			
JER	902		5	12	13	1		5	4	3	0	
LES	1686	2		1	1		2					
MAY	1816		2	11	5	1	1	6	4	1	0	
MVS	736				1							
ORME	240			2	5		1	1	5	1		
PCL	1083			8	13	1		7	10	4		
PCT	4											
PHS	381	2		4	5			1	7	1		
PMH	667		1		6		1					
PPL	41656	5	41	193	184	18	17	74	67	19	2	2
PPLG	717		2	10	6	2		1	3			
PPLX	14				3				-			
PVPL	30360	3	23	153	114	28	9	30	50	10		
SED	17948	1	32	102	817	23	7	42	40	14	1	
SEL	1246		3	17	7	1	-	6	5		0	
THS	2432		-	7		1	2	2	-		-	
UNDEFINED	2			-		-			0		0	
VBC	172				4			1			5	
VER	4381	1	16		18	13	5	12	10	3		
WIL	569	<del> </del>	1	9	5			5	2	1	0	
WTS	1365		-	3	2			2		-		
YAR	1953		3	5	16	4			8		0	
YAV	1		3	,	10	7		+	U		-	
YCP	3095		10	42	26	2	1	16		9	2	
YCV	1484	1	11	30	33		2	21	16	9	3	
		1	2	1	33			21	16		3	
YFL	6	+		1	+			+	1		0	
YLN	1									- [	0	



## DISCARDS (DELETED ITEMS)

Discards Oct	ober 2011
Library	Items
All	4514
AJS	4
ASH	19
BAG	6
ВСС	168
BMHS	5
CLA	22
CON	192
COR	190
CRK	8
CTW	545
CVPL	220
CVUSD	2
DHL	413
ERU	302
GMMS	2
JER	17
MAY	10
MVS	13
ORME	1
PHS	13
PPL	847
PPLG	34
PVPL	473
SED	299
SEL	14
VER	91
WIL	11
YAR	282
YCP	180
YCV	9
YFL	122



### **A**DDITIONS

, and the same						
Items Added						
Library	Copies					
All	90036					
AJS	12					
ASH	23					
BAG	56					
BCC	136					
BMHS	554					
CLA	154					
CON	36					
COR	55					
CRK	19					
CTW	509					
CVHS	15					
CVPL	410					
CVUSD	10					
DHL	69					
DIAL	7					
ERU	114					
GMMS	20					
JER	58					
LES	66					
MAY	108					
MVS	30					
ORME	54					
PCL	53					
PHS	31					
PMH	13					
PPL	1418					
PPLG	28					
PVPL	433					
SED	581					
SEL	34					
THS	75					
VBC	372					
VER	127					
WIL	84					
WTS	4					
YAR	103					
YAV	9					
YCP	475					
YCV	144					
YFL	6					
YLN	83531					
<u> </u>						



## New Patrons (Users)

	s October 2011
Library	Patrons
All	1459
AJS	9
ASH	6
BAG	14
BCC	24
BMHS	13
CLA	4
CON	11
COR	15
CRK	3
CTW	157
CVHS	15
CVPL	62
CVUSD	13
DHL	9
DIAL	1
ERU	17
GMMS	3
JER	4
LES	4
MAY	13
ORME	2
PCL	5
PHS	20
РМН	5
PPL	397
PVPL	289
SED	130
SEL	8
THS	1
VBC	62
VER	35
voc	1
WIL	5
WTS	6
YAR	16
YCP	65
YCV	15



## PATRON BILLS

PATRON BIL					T-	T.	
Patron Bills fo							
		Total Amount		Patrons with	•	Blocked Patrons	
	Bills	Billed	Amounts	Bills	Patrons with Bills	with Bills	with Bills
	9771	29544.11	28851.18	2989	730	202	30
	9	100.53	100.53	5	0		0
	23	317.9	317.9	2	0		0
	57	535.3	535.3	18	1	4	0
	50	469.25	469.25	11	0	5	0
	110		2976.7	37	3	3	0
	6	55.34	55.34	4	1	0	0
	34		236.28	18	5	-	0
	7		55	5	0		0
CRK	3	55.15	55.15	2	0	-	0
	1416	2173.13	2061.86	453	103	15	3
	5	223.34	223.34	2	0	l	0
CVPL	460	902.27	851.23	136	23	9	1
CVUSD	6	47.75	47.75	3	0	1	0
DHL	1	0.9	0.9	1	1	0	0
DIAL	10	1.3	1.3	2	1	0	0
ERU	128	374.75	374.25	63	15	3	0
GMMS -	40	41.19	40.39	34	0	3	0
JER	73	828.12	827.87	21	2	7	0
LES	6	67.54	67.54	4	1	0	0
MAY	9	136.6	136.6	5	1	1	0
MVS	4	20.05	20.05	2	1	1	0
ORME :	27	142.84	142.84	8	4	0	0
PCL	109	582.02	582.02	34	8	2	0
	4		81.34		0	0	0
	100	274.19	271.4	58	5	1	0
PMH	131	178.79	178.79	99	0	7	0
	1959	5841.93	5588.8	692	171	67	14
	12	13.3	13.3	5	1		0
	36		52.5	14	4	0	0
	1842	7533.82	7382.77	354	120	46	5
	2134	3174.26	3090.48	713	226	14	5
	21	195.4	195.4	7	2	0	0
	10	102	102	4	1		0
	16	41.4	37.4	10	2	0	0
	406	357.65	349.15	127	32	2	1
	136	120.25	119.45	60	14		0
	26	185.24	185.24	10	3	1	1
	8	124.6	124.6	4	1		0
	10	68.35	68.35	4	2	0	0
	251	566.19	549.75	82	17	6	2
	56		80.45	16	4		0
	1	16	16		•	-	
	19	190	184.62	18	0	2	0
ILIN	1.7	130	104.02	10	Į v	_	V



### CIRCULATION\*

\*Total does not include Library Use Transactions

Library	Checkouts	Staff Renewals	Patron Renewals	Use Item	Library Use Transactions	Total
All	153407	11912	19128	3802	13473	188610
AJS	2182	17			766	2199
ASH	582	22	24		30	628
BAG	943	58	44		16	1045
ВСС	2302	188	49		283	2539
BMHS	1029	192	41		16	1262
CLA	846	57	61		311	964
CON	953	83	13		226	1049
COR	1646	77	54		206	1777
CRK	368	71	1		15	440
CTW	14589	1491	1306	365	2375	17751
CVHS	213	19	15		2	247
CVPL	8363	770	774		733	9907
CVUSD	2122	168			7	2290
DHL	1037	74	188		444	1299
DIAL	18	46	16		0	80
ERU	1388	302	59	127	423	2126
GMMS	374	0		87	51	461
JER	711	107	18		75	836
LES	1622	173		148	57	1943
MAY	1846	88	40		14	1974
MVS	742	41			13	783
ORME	150	76	8		3	234
PCL	967	217	159	98	23	1441
PCT	8	1			0	9
PHS	396	36	14		18	446
PMH	660	13		70	125	743
PPL	42836	3406	5489		1829	51731
PPLA	264	1	5		0	270
PPLG	902	66	198		36	1166
PVPL	30423	1148	2764	1381	1592	35716
SED	16361	748	1234	591	915	18934
SEL	1077	42	2		27	1121
THS	2400	0		112	15	2512
VBC	372	17	48		206	437
VER	4386	405	753		367	5544
VOC	1517	78	122		28	1717
WIL	513	41	34		13	588
WTS	1395	142		98	134	1635
YAR	1909	138	25		338	2072
YCP	2254	366	347	655	1060	3732
YCV	725	124	16	70	15	936
YFL	14	10			519	24
YLN	2	793	5207		147	6002



## CHECKINS

CHECKINS							
		tober 2011					
Library	Total	Change Vs. Previous					
		Year FY July June					
All	160033	-3.56%					
AJS	2382	-6.40%					
ASH	703	-24.73%					
BAG	1014	35.56%					
BCC	2438	-17.64%					
BMHS	527	0.57%					
CLA	1053	259.39%					
CON	980	-11.15%					
COR	1819	37.39%					
CRK	378	7.39%					
CTW	15782	-8.33%					
CVHS	182	4.60%					
CVPL	9332	19.17%					
CVUSD		-18.65%					
DHL	1144	29.12%					
DIAL	11	23:12/0					
ERU	1575	-1.25%					
	296	-27.80%					
JER	771	-13.08%					
LES	1662	0.48%					
MAY	1969	-8.42%					
MVS	755	-12.82%					
ORME	127	56.79%					
PCL	784	-24.18%					
PCT	37	-22.92%					
PHS	514	-54.35%					
PMH	701	21.49%					
PPL	43220	-1.53%					
PPLA	2						
PPLG	953	-11.18%					
PVPL	31512	-10.08%					
SED	16029	2.17%					
SEL	1145	-30.01%					
THS	2411	-9.50%					
VBC	830	114.47%					
VER	4643	2.20%					
VOC	2292	6.41%					
WIL	555	-24.90%					
WTS	1382	-17.64%					
YAR	1989	13.27%					
YCP	3248	-11.33%					
YCV	703	-30.81%					
YFL	39	-18.75%					
YLN	2	-80.00%					
I							



